



OFFICE OF THE PRINCIPAL
GOALPARACOLLEGE, GOALPARA

An ISO 9001:2015 Certified Institution

Affiliated to Gauhati University, Guwahati, Assam

The College is covered under Section 2(f) and 12(B) of the UGC Act, 1956

P.O. : Goalpara, Dist. : Goalpara, (Assam) Pin : 783101

Dr. Subhash Barman, M.A.Ph.D
Principal & Secretary
Goalpara College, Assam

Phone No:03663-40046

Mobile No:7399002231

E-mail:goalparacollege55@gmail.com

Website:www.goalparacollege.ac.in

E-Governance Policy

The college is committed to the practice of a simple, accountable, responsive and transparent system of governance. Adoption, implementation and extensive use of E-governance has to be assimilated into every sphere of college functioning leading the way to a robust paperless administration.

The college has to execute e-governance in administrative matters, finance and accounts, library and examination related processes.

1. The college staff including administration, faculty and students to be electronically connected via different messaging applications (WhatsApp, Telegram) and cloud-based video communication applications (Zoom, G-meet) etc.
2. Staff punctuality is to be ensured by electronic attendance (biometric).
3. The college website is to be full-fledged and functional. The home page of the college website is <http://www.goalparacollege.ac.in/>
4. The college website has to be user-friendly and to be able to operate through laptops as well as mobile phones. It should be provided with separate login options for students, faculties and alumni. Individual department to be given separate login facilities to upload departmental events, notices and educational resources. All inevitable information (Examination & admission details, important link) to be conveyed to the students via official notices on the website.



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It should also reflect the notices of college events, alumni registration link, extension activities of the college etc.

5. The college website has to offer incorporated library related data along with linksto access e-learning facilities such as N-list, e-books and periodicals.
6. Transparency in finance and accounts to be maintained.
7. The college library has to be computerized with catalog searching of books made available on OPAC terminals.
8. The college has to constitute a library advisory committee to mediate the library related issues and forward their recommendations/suggestions to the IQAC and Principal.
9. To develop understanding of digitized library and use of e-learning resources among the students and staff the college needs to extend its assistance by organizing necessary training sessions.
10. In examination related matters, a committee headed by Assistant Officer in charge (AOC) to be constituted to supervise and conduct the examination process under the guidance of principal.
11. Website maintenance committee to be formed to handle the technical issues and to secure smooth digital functioning of the college.

E-governance Policy Approved by Governing Body Meeting
held on 4/3/2020

Principal
Goalpara College, Goalpara.