



Goalpara College, Goalpara
Affiliated to Gauhati University
P.O.: Goalpara, Dist.: Goalpara (Assam),
Pin: 783101

ACTION TAKEN REPORTS

FROM SESSION 2017-2018 TO 2021-2022

Prepared by:

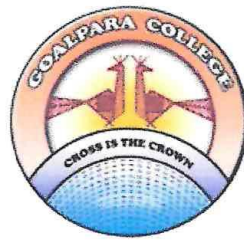
Internal Quality Assurance Cell

Goalpara College, Goalpara

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*Action Taken reports of Students, Teachers,
Parents, Alumni and Employers feedback*
Session: 2017-2018



Goalpara College, Goalpara
Affiliated to Gauhati University
P.O.: Goalpara, Dist.: Goalpara (Assam), Pin: 783101

Prepared By
Internal Quality Assurance Cell
Goalpara College, Goalpara


Coordinator, IQAC
Goalpara College


Principal
Goalpara College
Goalpara


Action Taken Report of feedback on Curriculum and Infrastructure 2017-18

The principal called an all teachers meeting where all the faculty were requested:

1. To plan their course transaction properly so that the syllabus is completed within the allotted time following a proper class routine.
2. Make use of cushion classes.
3. Maximize the use of ICT during transaction of syllabus and maximize.
4. The use of examples and applications so as to make the classes interesting in addition to being informative.
5. To keep themselves updated on advanced topics of their respective subject.
6. Use e- resources as well as make these available to students.
7. Feedback on placement and training facility during this year was relatively weak and feedback committee forward the report of feedback analysis to the career counselling committee to take necessary action.
8. Action taken to filled up the sanctioned post in order to maintain proper student teacher ratio.
9. Suggested to start a fully online admission system in the college.
10. A GIS laboratory was suggested to set up.
11. Suggested to create smart class rooms in the college.



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Action Taken Report of Students Feedback on Teaching Staff 2017-18

The feedback analysis report was discussed by the IQAC to decide upon further actions to be taken on it. The report was presented to the College Council with the recommendations of the IQAC. After a thorough discussion, following actions were taken.

1. The teachers were given a copy of the report and asked to improve their performance in the weak field.
2. All the departments of the college were instructed to update or start new Short term, Certificate or Diploma Programmes as Add on Programmes. This will enable each department to overcome the shortcomings of the respective curriculum.
3. A copy of the analysis report was forwarded to the Academic Council of the college for further action, especially related to the augmentation of infrastructural facilities and for necessary sanctions.
4. New initiatives are taken like field visit, excursion etc. to improve the interrelation of the course material with environment/other important issues.



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Principal,
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Action Taken Report of Parents Feedback 2017-18

1. Some parents requested for linking job orientation and placement need to improve more.
2. More Group discussions and seminars are arranged to facilitate communication skills.
3. In the comments part they requested for extending the time of library and we have extended the time from 5 pm to 6 pm and appointed an extra staff for the same.
4. They requested for reducing the load of students in certain subjects and based on that we reduced the load in that subject.
5. More staff are recruited to clean the college campus.



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Action Taken Report of Alumni Feedback 2017-18

Feedback received from alumni viz. during alumni meetings of various departments as well as through google form were analysed and following points were recommended for action taken:
Feedback received from alumni viz. during alumni meetings of various departments as well as through google form were analysed and following points were recommended for action taken:

1. Part time teachers were appointed for the benefits of students. Dr. Dhiraj Kumar Borah joined the department of Zoology in the academic year.
2. Library was renovated and numbers of book were added.



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Action Taken Report of Faculty Feedback 2017-18

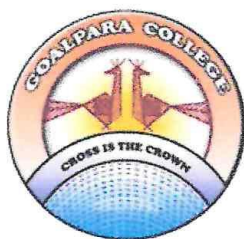
The teacher's response to various aspects with regard to relevance, content of the curriculum student placement and employability were analysed and based on their feedback, action were carried out which in presented as following.

1. Training sessions and workshops were organized to train the staff to handle and operate high end sophisticated equipment. Signed new Memorandum of Understanding with industries and foreign institutions, to improve contributions to cutting edge research.
 2. Organized faculty development programmes and national workshop on IPR. The need for patenting was stressed.
 3. Organized refresher courses, orientation courses, faculty improvement programmes, workshops, etc. to enable the faculty to update their knowledge. Staff members were also encouraged to participate in training sessions conducted by other universities, institutions.
 4. There is scope to improve the Canteen and Hostel facility and feedback committee forward the report of feedback analysis to the Canteen Committee and Hostel Committee to take necessary action.
 5. Effective use of ICT (video conferencing, smart class rooms etc) was enhanced through in-house training sessions.
 6. Feedback on placement and training facility during this year was relatively weak and there is scope for improvement. Feedback committee forward the report of feedback analysis to the career counselling committee to take necessary action.
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*Action Taken reports of Students, Teachers,
Parents, Alumni and Employers feedback*
Session: 2018-2019



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Action Taken Report on students' feedback 2018-19

The feedback report was reviewed by IQAC along with college authority and on the general meeting of the college, following actions are taken,

1. All teachers are asked to prepare their Lesson Plan and implement it in the class.
2. make use of cushion classes.
3. maximize the use of ICT during transaction of syllabus and maximize.
4. the use of examples and applications so as to make the classes interesting in addition to being informative.
5. Use e- resources as well as make these available to students.
6. Suggested to fill up the regular vacant posts and to appoint part time teachers.
7. Teachers are suggested to give a talk about the course outcome and programme outcome among in the class.


Coordinator, IQAC
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Action Taken Report of Parents Feedback 2018-19

1. New skill-oriented courses are introduced in the syllabus.
2. More Group discussions and seminars are arranged to facilitate communication skills.
3. In the comments part they requested for extending the time of library and we have extended the time from 5 pm to 6 pm and appointed an extra staff for the same.
4. More staff are recruited to clean the college campus.



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Action Taken Report of Alumni Feedback 2017-18

IQAC in collaboration with all the department of Goalpara College is trying to develop the college with all respect using a strong feedback system. In this regard, IQAC instruct the various departments to collect feedback from the alumni. Feedback received from alumni through online and offline during alumni meetings of various departments were analysed and following points were recommended for action taken:

1. Feedback on infrastructure during this year was relatively weak as in the previous years because of insufficient fund, no infrastructure was developed in the last year. The feedback report of each academic session was forwarded to college authority for further action.
2. Feedback on placement and training facility during this year was relatively weak and feedback committee forward the report of feedback analysis to the career counselling committee to take necessary action.
3. Feedback on canteen and hostel facility during this year was relatively weak and feedback committee forward the report of feedback analysis to the Canteen Committee and Hostel Committee to take necessary action.



**Coordinator, IQAC
Goalpara College**



Principal, Goalpara College

Action Taken Report of Employers Feedback 2018-19

The recommendations were presented to the Academic Councils. The proposals were discussed. The following actions were taken:

1. More add-on courses were introduced for skill development of student.
2. More Seminars were organized to familiarize the students with the latest developments.
3. More hours were allotted for practical in the time table.
4. Professionals from the field were brought to the campus for wider exposure.
5. Career guidance sessions were held for the final year UG students.
6. Widened the scope of Placement Cell, asking students to submit the official registration form.
7. Introduced various certificate course.


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Goalpara College


Action Taken Report of Faculty Feedback 2018-19

The recommendations were presented to the Academic Councils. The proposals were discussed. The following actions were taken:

1. More add-on courses were introduced for skill development of student.
2. More Seminars were organized to familiarize the students with the latest developments.
3. More hours were allotted for practical in the time table.
4. Professionals from the field were brought to the campus for wider exposure.
5. Career guidance sessions were held for the final year UG students.
6. Widened the scope of Placement Cell, asking students to submit the official registration form.
7. Introduced various certificate course.

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*Action Taken reports of Students, Teachers,
Parents, Alumni and Employers feedback*
Session: 2019-2020



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Action Taken Report on students' feedback 2019-20

1. All teachers are asked to prepare their Lesson Plan and implement it in the class.
2. make use of cushion classes.
3. Use of ICT during transaction of syllabus and maximize.
4. the use of examples and applications so as to make the classes interesting in addition to being informative.
5. Use e- resources as well as make these available to students.
6. Action taken to filled up the sanctioned post in order to maintain proper student teacher ratio.
7. Adopt and implement choice-based credit system (CBCS).
8. Eight numbers of full-time teachers are appointed to maintain student teacher ratio.



**Coordinator, IQAC
Goalpara College**



**Principal,
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Goalpara.**

Action Taken Report on students' feedback 2019-20

1. All teachers are asked to prepare their Lesson Plan and implement it in the class.
2. make use of cushion classes.
3. Use of ICT during transaction of syllabus and maximize.
4. the use of examples and applications so as to make the classes interesting in addition to being informative.
5. Use e- resources as well as make these available to students.
6. Action taken to filled up the sanctioned post in order to maintain proper student teacher ratio.
7. Adopt and implement choice-based credit system (CBCS).
8. Eight numbers of full-time teachers are appointed to maintain student teacher ratio.



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Action Taken Report of Parents Feedback 2019-20

1. New skill-oriented courses are introduced in the syllabus.
2. More Group discussions and seminars are arranged to facilitate communication skills.
3. In the comments part they requested for extending the time of library and we have extended the time from 5 pm to 6 pm and appointed an extra staff for the same.
4. More staff are recruited to clean the college campus.



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Action Taken Report of Alumni Feedback 2019-20

Feedback received by alumni through online google form was analysed by IQAC and following points were recommended for action taken:

1. In the feedback on infrastructure during this year, there is scope of improvement. The feedback report of each academic session was forwarded to college authority for further action.
2. Feedback on placement and training facility during this year was relatively weak and feedback committee forward the report of feedback analysis to the career counselling committee to take necessary action.
3. There is scope for the improvement of library facility and books have been made available by sanction of funds to department for purchasing books.
4. Feedback on canteen and hostel facility during this year was relatively weak and feedback committee forward the report of feedback analysis to the Canteen Committee and Hostel Committee to take necessary action.


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Principal, Principal
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Goalpara.

Action Taken Report of Employers Feedback 2019-20

The recommendations were presented to the Academic Councils. The proposals were discussed. The following actions were taken:

1. More add-on courses were introduced for skill development of student.
2. More Seminars were organized to familiarize the students with the latest developments.
3. More hours were allotted for practical in the time table.
4. Professionals from the field were brought to the campus for wider exposure.
5. Career guidance sessions were held for the final year UG students.
6. Widened the scope of Placement Cell, asking students to submit the official registration form.
7. Introduced various certificate course.


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Action Taken Report of Faculty Feedback 2019-20

The following actions are taken by college authority as well as departmental level based on feedback analysis.

1. New ICT enabled classrooms are introduced to make ICT tools more available.
2. Effective use of ICT (video conferencing, smart class rooms etc) was enhanced through in-house training sessions.
3. Organized Workshops on Scopus & Web of Science for research scholars and faculty members to enhance quality of publications.
4. Discission taken by authority to provide smart classroom in each department.
5. For proper internal evaluation, the marks obtained by the students in the sessional examination are asked to display in the notice board.
6. More books are brought in the library to make library more informative.

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*Action Taken reports of Students, Teachers,
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Session: 2020-2021



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Action Taken Report

The teacher's response to various aspects with regard to relevance, content of the curriculum student placement and employability were analysed and based on their feedback, action were carried out which in presented as following.

1. Eight (8) numbers of teachers were appointed newly in the departments like Physics, Geography, Economics, English, Mathematics and Political Science.
2. More practical courses were included in the curriculum based on the feedback of the teachers. The quality of the existing practical courses was updated by introducing latest versions in the syllabi.
3. Hands on training sessions and workshops were organized to train the staff to handle and operate high end sophisticated equipment. Signed new Memorandum of Understanding with industries and foreign institutions, to improve contributions to cutting edge research. Organized refresher courses, orientation courses, faculty improvement programmes, workshops, etc. to enable the faculty to update their knowledge. Staff members were also encouraged to participate in training sessions conducted by other universities, institutions.
4. Organized faculty development programmes and national workshop on IPR. The need for patenting was stressed.
5. Departmental Student Seminar were conducted smoothly functioning as directed by IQAC coordinator.
6. Repairing work of LCDs, Laptops, Printers, Xerox Machines, and VPS.
7. Special address by industrial experts were organized.
8. Orientation of the first semester students of Goalpara College was done through the student induction programme "DEEKSHARAMBH" about the process whereby the incumbents adjust to or acclimatize to their new roles and environment in college.
9. Mentor-mentee programme was conducted to help students form a bond with faculty members which can be of great help during various tough times in study courses
10. Feedback on infrastructure during this year improved significantly due to installation of new smart classroom and incorporation of projector. The improvement is not enough as per modern education system, so more smart classroom must needed. So, Feedback Committee request Principal and Governing body of the college to incorporate more smart classroom.
- 11. Effective use of ICT (video conferencing, smart class rooms etc) was enhanced through in-house training sessions.**


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12. Feedback on placement and training facility during this year was relatively weak and there is scope for improvement. Feedback committee forward the report of feedback analysis to the career counselling committee to take necessary action.
13. There is scope to improve the Canteen and Hostel facility and feedback committee forward the report of feedback analysis to the Canteen Committee and Hostel Committee to take necessary action.

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*Action Taken reports of Students, Teachers,
Parents, Alumni and Employers feedback*

Session: 2021-2022



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Goalpara College

Action Taken Report of Students Feedback on Teaching Staff 2021-22

In accordance with the Feedback policy of the institution, the IQAC of the college collected feedback on individual teachers from Students. The responses received were collected and analysed. Based on the overall rating received, it was rated to be in the range of very good with a mean value of 8.46 on a 10-point scale. A detailed analysis report of the feedbacks received was prepared and is published in the college website for public perusal.

The feedback analysis report was discussed by the IQAC to decide upon further actions to be taken on it. The report was presented to the College Council with the recommendations of the IQAC. After a thorough discussion, following actions were taken.

1. The teachers were given a copy of the report and asked to improve their performance in the weak field.
2. All the departments of the college were instructed to update or start new Short term, Certificate or Diploma Programmes as Add on Programmes. This will enable each department to overcome the shortcomings of the respective curriculum.
3. A copy of the analysis report was forwarded to the Academic Council of the college for further action, especially related to the augmentation of infrastructural facilities and for necessary sanctions.
4. New initiatives are taken like field visit, excursion etc. to improve the interrelation of the course material with environment/other important issues.


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Action Taken Report of Students Feedback on Curriculum 2021-22

Feedback received from students are analysed by IQAC and following points were recommended for action taken:

1. To plan their course transaction properly so that the syllabus is completed within the allotted time.
2. Make use of cushion classes.
3. Maximize the use of ICT during transaction of syllabus and maximize.
4. The use of examples and applications so as to make the classes interesting in addition to being informative.
5. To keep themselves updated on advanced topics of their respective subject.
6. Use e- resources as well as make these available to students.
7. Feedback on placement and training facility during this year was relatively weak and feedback committee forward the report of feedback analysis to the career counselling committee to take necessary action.



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Action Taken Report of Parents Feedback 2021-22

1. Some parents requested for linking job orientation and placement need to improve more.
2. More Group discussions and seminars are arranged to facilitate communication skills.
3. In the comments part they requested for extending the time of library and we have extended the time from 5 pm to 6 pm and appointed an extra staff for the same.
4. They requested for reducing the load of students in certain subjects and based on that we reduced the load in that subject.
5. More staff are recruited to clean the college campus.


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Action Taken Report of Alumni Feedback 2021-22

Feedback received from alumni viz. during alumni meetings of various departments as well as through google form were analysed and following points were recommended for action taken:

1. New and latest Technology courses can be included
2. The courses emphasize on communication skills shall be more focussed
3. Offering more placement related courses



Coordinator, IQAC
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Principal
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Action Taken Report of Employers Feedback 2021-22

The recommendations were presented to the Academic Councils. The proposals were discussed. The following actions were taken:

1. Introduced add-on courses for students to equip them for their profession.
2. Seminars were organized to familiarize the students with the latest developments.
3. More hours were allotted for practical in the time table.
4. Professionals from the field were brought to the campus for wider exposure.
5. Career guidance sessions were held for the final year UG students.
6. Widened the scope of Placement Cell, asking students to submit the official registration form.
7. Introduced English Proficiency Certificate Course for all students.


Coordinator, IQAC
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Action Taken Report of Faculty Feedback 2021-22

The following actions are taken by college authority as well as departmental level based on feedback analysis.

1. To make all faculty members be familiar with Bloom's taxonomy, a seminar was conducted.
2. Effective use of ICT (video conferencing, smart class rooms etc) was enhanced through in-house training sessions.
3. Organized Workshops on Scopus & Web of Science for research scholars and faculty members to enhance quality of publications.
4. Discussion taken by authority to provide smart classroom in each department.
5. For proper internal evaluation, the marks obtained by the students in the sessional examination are asked to display in the notice board.
6. More books are brought in the library to make library more informative.
7. To make the college research oriented, a research council is established.

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**Principal,
Goalpara College**
Principal
Goalpara College
Goalpara.



OFFICE OF THE PRINCIPAL
GOALPARA COLLEGE, GOALPARA

An ISO 9001:2015.Certified Institution

Affiliated to Gauhati University, Guwahati, Assam

The College is covered under Section 2(f) and 12(B) of the UGC Act,1956

P.O. : Goalpara, Dist. : Goalpara, (Assam) Pin : 783101

Dr. Subhash Barman, M.A. Ph.D
Principal & Secretary
Goalpara College, Assam

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No : GC/GU/Aca/267(A)/2021

Date : 20/06/2021

To
The Academic Registrar,
Gauhati University, Guwahati
Assam, India- 781014

Respected Sir,

It is for your kind information that IQAC, Goalpara College has collected feedback regarding the Curriculum provided by the University for every session. Feedback from stakeholder (Student, Faculty, Alumni, Parents and Employer) have been taken for the Academic Year, 2020-2021 and on the basis of feedback analysis, following points are considered to be looked after by the university:

1. According to the comments received from feedback, there is almost no gap among different papers of examination of Honors CBCS papers. So, the college requests to maintain some gap of timing in examination routine for better preparation.
2. Some of the courses on Skill Enhancement Course for instance CHE-SE-6034 does not have experimental part in the syllabus. College requests to modify the course contents and add experimental part in the syllabus.
3. The College requests University to make globally competent Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs).
4. Adequate no of teachers from the college should be accommodated in CCS.
5. Diploma and Certificate programme to be introduced for vocational education.

Dr. Subhash Barman
Principal, Goalpara College

